HEALTH, WELL-BEING AND SAFETY POLICY STATEMENT

The Hansam Group takes its obligations and responsibilities in respect of health and safety very seriously and is committed to complying with all applicable Health and Safety Legislation. Our objective is to provide and maintain a safe working environment to ensure the health, safety and welfare at work for all our employees.

The Hansam Group expects all its employees carrying out company business to adhere to its Health and Safety Policy.

At The Hansam Group, we conduct regular reviews to ensure that the best practices are adhered to and that safety hazards are identified and accidents are avoided as far as reasonably practicable. Our Health and Safety Representatives monitors the safety of any equipment used by employees. Maintenance is regularly carried out and records are kept. All equipment provided by The Hansam Group complies with the European standards. All employees who use the equipment have proper training before use and is updated regularly.



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Employees are obliged to take reasonable care for your own safety and those around you who may be affected by your acts and/or omissions and to co-operate fully with The Hansam Groups health and safety policy. Adhere to the Safe Systems of Work, report any faults or defects in equipment immediately to a member of the Management Team, report any safety concerns immediately to Management or Health and Safety representatives.

All PPE prescribed must be worn as directed, only trained personnel must operate equipment, all equipment must be left in a safe condition when unattended, any incidents or near misses must be reported immediately to Management or a Health and Safety Representative and appropriate details will be recorded, reckless behaviour that may endanger others is forbidden.

All accidents or near misses, no matter how minor, must be reported to ensure incidents are fully investigated and necessary mitigation is in place. A Health and Safety Representative will carry out risk assessments, for example in respect of any pregnant or disabled employees and make recommendations to the appropriate Manager and individual regarding adjustments that are required.

Employees should be familiar with the evacuation procedures. In the event that you discover a fire, you should immediately sound the fire alarm and exit the building via your closest exit.

All accidents must be recorded in the company accident book. Details regarding the companies First Aiders can be found on our company notice board.

Company employees have a responsibility to report any potential Health and Safety hazard associated with The Hansam Group including infectious or other diseases, accidents or injuries associated with the Company's premises. Examples are as follows at any of the Company's premise:

- Fire risks, e.g. accumulation of combustible waste, blocking or obstruction of fire doors, corridors or smoking in non-smoking areas
- Electrical problems, e.g. worn cables, loose connections, multiple connectors to power sockets, faulty wiring or trailing cables
- Defective flooring, e.g. uneven or slippery surfaces
- Unsuitable loading or storage
- Carelessness by an employee or other person on the Company's premises

Any breach of The Hansam Groups Health and Safety Policy could result in disciplinary action.

CT. Wood

Tracy Woods Managing Director 17th May 2023